MOJAZ FOUNDATION
Call for Proposal

MOJAZ Foundation envisions sustainable economic development by creating opportunities for people to escape out of poverty and improve their lives. MOJAZ Foundation is working across Punjab, Khyber Pakhtunkhwa & Sindh to provide financial services, improve livelihoods, humanitarian assistance and social sector services. The Foundation has its mandate to provide financial and non-financial services to the poor and vulnerable segments of the society to improve their economic conditions. Currently, we are **inviting applications from Institutions/Individual for the** Services of an Expert and Experienced Web Developer for the development of a Web Portal for Software Component of Digital Hubs established by MOJAZ Foundation in Muzaffargarh District

.**Minimum Requirements:**

1. The Portal System must be simple to Use.
   a. Logo Theme of Digital Hub.
2. Implementing the portal will start with the essential functions and keep the system simple. Initial version of the portal will contain the following but not limited to;
   a. Information regarding DH,
   b. Information regarding Services,
   c. Information regarding Equipment,
   d. Repositories of Documents, etc
   e. Contact Information
3. Creating new Repositories

PO/LSO can create New Pages on the Portal and add Document Repositories. Guidelines will be written on: who can request new content to the Portal, who can add the content, how will the New Content fit in the Portal Design (keep a Consistent and Well Structured Website), how Permissions are granted.

4. Search the Site.
   a. Search for Website Content
   b. Search for Documents with Text in that Documents.
   c. Search within Linked Databases, etc.
5. Content Management System (CMS) for Efficient Maintenance and Update of Website Information and Structure.
6. Social Media Integration and Search Engine Optimization.

Eligibility

– Applicants must have minimum 03 years' experience in relevant Field. Selected Firm/ Individual will be responsible for one month trouble shooting after launching the web prtal.

He will also provide orientation to DH managers at Shairf Chajra and gulwala.

– Preference will be given to registered institutions however individuals can also apply

Applicants may send their proposals to Regional Program Manager at

MOJAZ Foundation, Guhar Town Garden Road behind Misali Zakria Girls High School, Muzaffargarh or email to zahoor@mojaz.org " or ali@mojaz.org

Please mark the envelop/ subject line with the purpose you are applying for, last date for applying is August 24, 2015

Only short listed applicants will be contacted

We are an equal opportunity employer

Women and Persons with Disabilities (PWDs) are especially encouraged to apply;